



Access to Justice for all



Legal Aid Clinic



न्याय विभाग  
DEPARTMENT OF  
JUSTICE

**LEGAL AID CLINIC**  
of National Law Institute University, Bhopal

*in association with*

**E-NYAYGANGA, NLIU BHOPAL**  
under the Aegis of Department of Justice, Government of India

*is organising the*

# **2ND NLIU-LAC WORKSHOP AND TRAINING PROGRAMME**

**PARALEGAL TRAINING AND COMPETITION**



@LAC\_NLIU



Legal Aid Clinic, NLIU Bhopal



/nliulac



@lac\_nliu



legalaidclinic@nliu.ac.in

# TABLE OF CONTENTS

1. About NLIU Bhopal
2. About NLIU-Legal Aid Clinic
3. About the 1st Edition of the NLIU-LAC Workshop and Training Programme
4. 2nd NLIU-LAC Workshop and Training Programme: Paralegal Training and Competition
5. Why You Should Participate in the Programme?
6. Tentative Schedule
7. Training Sessions
8. Competition Guidelines for participants-
  - Written Submission
  - Oral Round: Preliminary
  - Oral Round: Advanced
9. Eligibility
10. Team Composition
11. Language and Dress Code
12. Prizes and Declaration of Results
13. Registration and Payment Details
14. General Guidelines
15. Important Dates
16. Contact Details

## ABOUT NLIU BHOPAL

The National Law Institute University, Bhopal (NLIU), is one of the premier legal institutions in India. It was established by the Rashtriya Vidhi Sansthan Vishwavidyalaya Adhiniyam, by an Act No. 41 of 1997 enacted by the Madhya Pradesh State Legislature. NLIU is recognized by the University Grants Commission and the Bar Council of India. The mission of NLIU is to develop and nurture the intellect for the betterment of the nation and humanity through Law and Justice. By years of hard work, it has been successful in instilling a sense of broad perspective along with scholastic and reflexive capabilities bearing in mind larger national and humanitarian goals in the students.

## ABOUT NLIU - LEGAL AID CLINIC

The NLIU - Legal Aid Clinic ("LAC"), which is driven by the ethos of Article 39A of the Indian Constitution has been established under the aegis of the National Legal Services Authority. It is a student-run initiative, which aims to provide free legal aid to the marginalized sections of the society. Its aim is to provide pro bono legal representation and advice to the weak and downtrodden sections of the society. Additionally, it organizes various legal literacy workshops and training programs to spread legal awareness and to further the cause of legal literacy.

All this has been made possible by the constant support of the collaborators:

- 1) Madhya Pradesh State Legal Services Authority
- 2) District State Legal Services Authority, Bhopal
- 3) Indian National Bar Association
- 4) International Council of Jurists
- 5) Committee for Legal Aid to Poor
- 6) SCC Online
- 7) Eastern Book Company (EBC)
- 8) Live Law
- 9) Red FM Bhopal
- 10) Everyday India
- 11) Jan Sampark, Public Relations Department of Government of Madhya Pradesh
- 12) Magna Peritus, Law Firm in Madhya Pradesh

## ABOUT THE 1ST EDITION OF THE NLIU-LAC WORKSHOP AND TRAINING PROGRAMME

NLIU-Legal Aid Clinic in collaboration with organisations like Madhya Pradesh State Legal Service Authorities ('MPSLSA') and India National Bar Association organised the 'Workshop and Training Programme ('LAC – WTP'): Capacity Building' for the law colleges across Madhya Pradesh. In its first edition, it had the honour of hosting twenty participating law universities/colleges. The programme involved rigorous training sessions from experts in the fields of Mediation and other relevant services, with suggestions and recommendations to establish Legal Aid Clinics. Three established Legal Aid Centres of the country explained their models and gave presentations so that we can together further the aim of NLIU-LAC i.e., provide effective legal aid and spread legal literacy.

## 2ND NLIU-LAC WORKSHOP AND TRAINING PROGRAMME: PARALEGAL TRAINING AND COMPETITION

This year, under **Project Neev**, NLIU - LAC is hosting a **Paralegal Training and Competition** on **22nd and 23rd April, 2023**.

The sub-theme of the programme has been decided keeping in mind the need to cultivate skills in students to handle real life cases and impart expertise to provide legal advice and run their legal aid centers.

The competition will test the participants' competence in understanding the facts of cases and their ability to advise clients on the recourses and remedies available, pursuant to approval received from the empaneled advocates (or judges in the context of the competition). The competitors will be required to answer certain questions from the judges regarding their legal opinion and will be judged on the basis of various parameters.



## WHY YOU SHOULD PARTICIPATE IN THE PROGRAMME?

NLIU-LAC has an experience of over five years in dealing with cases of various fields of law. Under its **Project Saarthi**, it has developed an effective mechanism to offer pro-bono services to the marginalised sections of the society. Project Saarthi furthers the principle of the rule of law and access to justice enshrined in Article 39A of the Constitution. To achieve the same, **NLIU-LAC runs a free helpline to offer legal aid, mediation and mental health counselling services**. We seek to promote speedy and amicable dispute resolution facilities to the marginalised sections of the society. In addition to that, our empanelled RCI certified counselling psychologist provide help towards taking care of mental and emotional needs under the mental health vertical.

The system developed by the LAC ensures that aid and advice are offered to the clients in a timely and swift manner. Our team of students handle communications with the client and prepare basic research on the cases which is then transferred to our empanelled advocates who render advice.

With its resources and workforce in place, it can help other legal aid clinics with advice and assistance. The Paralegal Training will ensure that the participants are adept with the knowledge of running a Legal Aid Clinic. The nuances of legal aid including contacting the empanelled advocates, preparing case briefs and other matters such as legal awareness drives etc. shall be dealt with. NLIU-LAC has also conducted various training sessions for its in-house paralegals to conduct effective communications with the client. The same knowledge will be imparted in the training sessions as well. **The training and the experience of dealing with real life cases through their legal aid centres will help the students in their professional journey as well, after their education.**

With this training, the NLIU-LAC aims at streamlining the process of legal aid in the state to ensure effectiveness in the field and propose a Model Legal Aid Clinic to the Department of Justice. It would also like to indulge in collaboration proposals and how it can help students to establish a clinic in their colleges/universities and the existing clinics to burgeon, during the discourse.

# TENTATIVE SCHEDULE

DAY – 1 (22 April 2023)	DAY – 2 (23 April 2023)
Final Registration	Preliminary Rounds (Round of 24)
Opening Ceremony	Lunch Break
Training (Session 1)	Advanced Rounds (Round of 4)
Lunch Break	Valedictory Ceremony
Training (Session 2 and 3)	

## PARALEGAL TRAINING

S.No.	SESSIONS	TOPICS
1.	SESSION 1	Enhancing Access to Justice
2.	SESSION 2	How to set up and run a Legal Aid Clinic effectively?
3.	SESSION 3	Training on Dealing with Pro-Bono Cases, and Research and Drafting of a Legal Opinion

### Note:

- 1) Training sessions are open for all students and faculty members. There is no cap on participation from any college/university.
- 2) All the participants of the training sessions shall be getting participation certificates. Other recognitions such as the most interactive student, the most interactive university, etc. will also be awarded.
- 3) Please refer to the 'Registration and Payment Details' guidelines given below.

# PARALEGAL COMPETITION GUIDELINES

## I. WRITTEN SUBMISSIONS

The guidelines for the written submissions are as follows-

- 1) The problems for preliminary and advanced rounds will be shared by the **15th April 2023** and the participants shall be required to draft their legal opinions on the said problems which may include the pointers like facts of the case, legal research, eligibility of the client for free representation under S. 12 of the Legal Services Authorities Act 1987, jurisdiction or admissibility, possible remedies or recourses available, etc.
- 2) The draft opinion may contain case laws from the Supreme Court and High Courts, foreign judgments, statutes, etc. to support the opinion.
- 3) Secondary sources such as articles, text books, journals, and websites may be referred.
- 4) The body of the submissions must be in the font 'Times New Roman' with font size 12, line spacing of 1.5 and justified.
- 5) Authorities shall be uniformly cited in the footnotes, preferably as per the OSCOLA method of citation.
- 6) The Footnotes shall be in Times New Roman, size 10, single line spacing and justified.
- 7) All the Draft Legal Opinions (Preliminary and Advanced) must be submitted in both Microsoft Word Document format (.doc/.docx) and PDF Format (.pdf) [i.e., each participant is required to send 2 files of each draft- One in MS Word format and one in PDF format; which means 4 files in total].
- 8) All Draft Legal Opinions must be uploaded on the google link [to be shared post registration] on or before **20 April 2023, 11:59 PM** with the file name 'Draft Legal Opinion (Preliminary/Advanced) Team Code'.  
Eg. Draft Legal Opinion (Preliminary) TC 01
- 9) Any submission made after the deadline will not be considered for evaluation.



# PARALEGAL COMPETITION GUIDELINES

- 10) Any submission with any name reference of the participant will be disqualified.
- 11) Scores of the written submission(s) will be counted for qualifying to the advanced round and determining the 'Best Legal Opinions' award.

**The marking parameters for the written submissions may be accessed here:**

**<https://docs.google.com/document/d/1Nh7IrplMOA6TKpdkyef9lnRo8LhEd7ly/edit>**

## **II. ORAL ROUNDS: PRELIMINARY ROUNDS**

The guidelines for the preliminary round are as follows-

The Preliminary Round will be for a total of 30 minutes, with the following division-  
10 mins: The participants will be expected to gather as many facts of the case as possible from the clients.

10 mins: The participants will have to present their legal opinion of the case to the judges and answer their questions.

5 mins: The participants may make changes to their legal opinion, after consulting with the judges and as per the additional facts disclosed by the client if any.

5 mins: The participants shall then be required to give advice to the clients and explain legal recourse(s) available on the basis of the updated legal opinion.

Judges may give feedback to the participants.

## **III. ORAL ROUNDS: ADVANCED ROUNDS**

The guidelines for the advanced round are as follows-

Only 4 teams from the preliminary rounds shall qualify to the Advanced Round. The Advanced Round will be for a total of 40 minutes, with the following division

15 mins: The participants will be expected to gather as many facts of the case as possible from the clients.

10 mins: The participants will have to present their legal opinion of the case to the judges and answer their questions.

10 mins: The participants may make changes to their legal opinion after consulting with the judges and as per the additional facts disclosed by the client if any.

5 mins: The participants shall then be required to give advice to the clients and explain legal recourse(s) available on the basis of the updated legal opinion.

## PARALEGAL COMPETITION GUIDELINES

The marking parameters for the oral rounds may be accessed here:

<https://docs.google.com/document/d/1Q58JFNt4erBucJIrp6yuRScCXEIUbzkI/edit>

## ELIGIBILITY CRITERIA

- 1) The competition shall be open for the students currently pursuing their bachelor's degree in law i.e., 3-Year LL.B. course or 5-Year LL.B. course from any recognized university/college in Madhya Pradesh.
- 2) A maximum of two teams may participate from any college or university. [More than two teams may be allowed to participate on organizers' discretion.]

## TEAM COMPOSITION

- 1) Participation only in a team of two is allowed.
- 2) Students from two different colleges/universities cannot form a team.
- 3) The substitution of any team member is not allowed after the registration deadline except in extenuating circumstances and only with permission of the organising committee.

## LANGUAGE AND DRESS CODE

The language to be used during the training and competition shall be **Hindi, English or Bilingual**. Smart formals shall be the dress code for the training sessions and court/black and white formals shall be the dress code for the competition.

# PRIZES AND REGISTRATION

## PRIZES AND DECLARATION OF RESULTS

Exciting prizes will be awarded to the winners. Certificate of recognition will be given to all participants. More details regarding the prizes shall be released in the coming weeks. Please follow our social media pages for such details.

- Merit Awards:
  - First Position
  - Second Position
  - Third Position
- Best Team in the Preliminary Round
- Best Legal Opinions (to be decided on the basis of cumulative scores of Preliminary and Advanced Rounds)
- Spirit of the Competition Award

## REGISTRATION AND PAYMENT DETAILS

- Interested students may either register for BOTH Training Sessions and the Competition or ONLY the Training Sessions.
- Faculty members of law departments or legal aid clinics are encouraged to accompany the students.
- The registration for both the Competition and Training Sessions is on first come, first serve basis.
- In the Phase-I, registrations are open for all the colleges/universities teaching the discipline of law in the state of Madhya Pradesh.
- Registration Fee and Forms\*:

1.	<b>Both:</b> Training Sessions and Competition <b>Registration link:</b> <a href="https://forms.gle/M5TSK8KkqtnkMRRz8">https://forms.gle/M5TSK8KkqtnkMRRz8</a>	Rs. 3300 per team (a team of two students)	Registration fee will cover accommodation and food for TWO days.
2.	<b>Only:</b> Training Sessions <b>Registration link:</b> <a href="https://forms.gle/i3zhwSrZ8FDm6pbe6">https://forms.gle/i3zhwSrZ8FDm6pbe6</a>	Rs. 1000 per student/faculty	Registration fee will cover food and accommodation for ONE day

# REGISTRATION AND GENERAL GUIDELINES

\*Students residing in Bhopal, Madhya Pradesh may contact the organisers if they do not want to avail accommodation and/or food facilities.

- After the successful registration, each participant or team shall be allotted a unique team code for further references.
- Last day to register for the competition is **9th April 2023, 11:59 PM (Sunday)**.

## GENERAL GUIDELINES

- 1) All the queries and clarifications must be sent to the official e-mail id of the organizers i.e. "[legalaiddclinic@nliu.ac.in](mailto:legalaiddclinic@nliu.ac.in)" and the subject of the mail must read as "2nd LAC-WTP QUERY". No query without the subject "2nd LAC-WTP QUERY" would be entertained. Only queries sent through a mail shall be entertained.
- 2) The organizers reserve the right to amend any condition or rules in the competition. The same shall be communicated to the participants.
- 3) Decisions of the organisers shall be final and binding on the aspects not covered in the Brochure.
- 4) The language used during the course of training and competition must not be unparliamentary, abusive or result in disrepute of any third person.
- 5) Non adherence to any rule or guideline may lead to disqualification of the team or participant.



## IMPORTANT DATES

S.No.:	Particulars	Deadline
1.	Last Date to Register	9th April, 2023
2.	Release of Competition Problems (Preliminary and Advanced rounds)	15th April, 2023
3.	Submission of Draft Legal Opinions	20th April, 2023
4.	Dates of the Event	22nd-23rd April, 2023

## CONTACT DETAILS

**Email:** [legalaidclinic@nliu.ac.in](mailto:legalaidclinic@nliu.ac.in)

**Instagram:** [https://instagram.com/lac\\_nliu?igshid=u48mq0rw9hlx](https://instagram.com/lac_nliu?igshid=u48mq0rw9hlx)

**Facebook:** <https://m.facebook.com/nliulac/>

**LinkedIn:** <https://www.linkedin.com/company/legal-aid-clinic-nliu-bhopal/>

**Contact number:** [+91-6265-292-486](tel:+91-6265-292-486); [+91-9426-365-531](tel:+91-9426-365-531)

